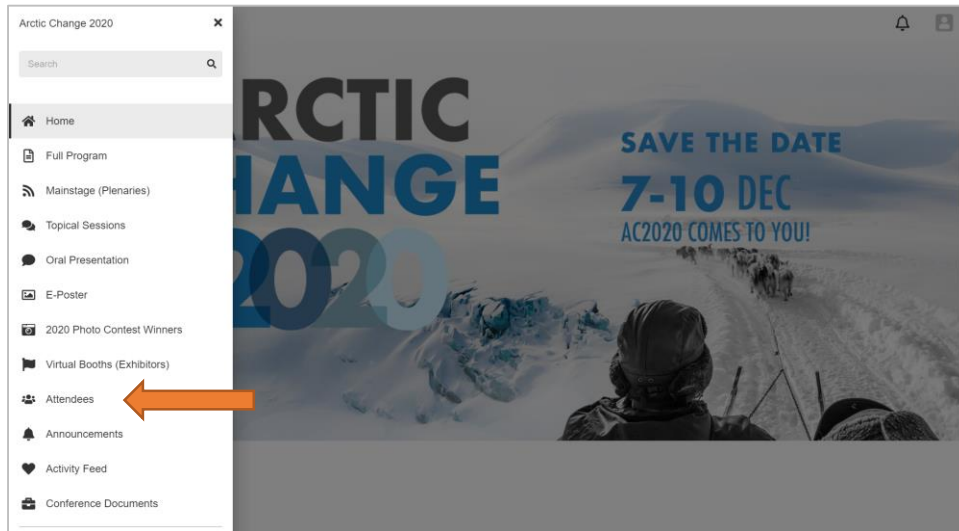


How to communicate with other attendees by using the Arctic Change 2020 platform

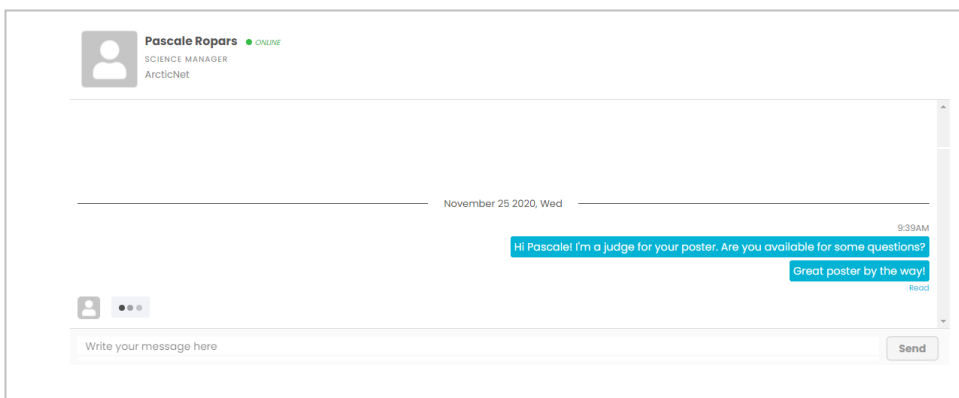
1. On the Platform home page (<https://eventmobi.com/ac2020/>), click on the ☰ icon (top left corner) to access the Attendees menu.



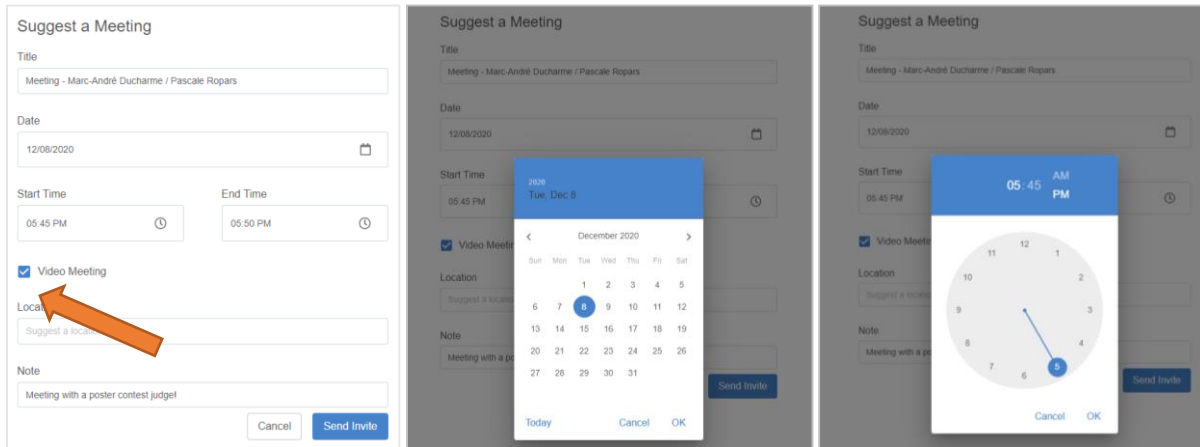
2. Find the participants you want to communicate with by using the search tool at the top of the page, and click on their name. When on their profile page, you can contact them by using the “Send a message” tool.



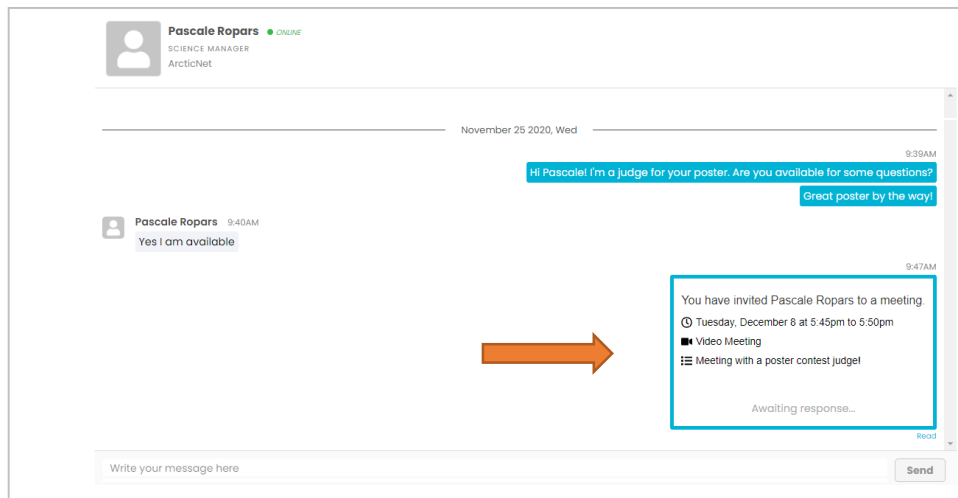
3. Using the chat, you and the participant can agree on a moment to meet.



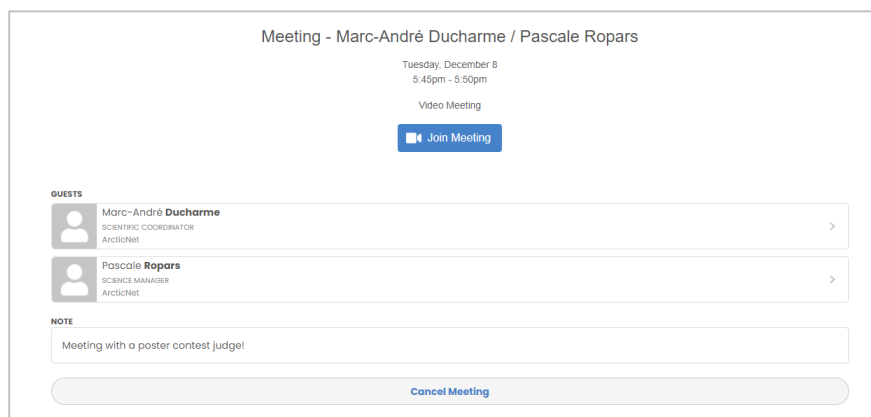
4. Once you have agreed on a moment, you can use the “Schedule a meeting” tool (see Step 2 above). Make sure to click on “Video Meeting” if you wish to use your camera, and then click on “Send Invite”.



5. You should then see a confirmation of your meeting invite in the chat.



6. You can then access the meeting by clicking on the invitation confirmation (see Step 5 above), and then on “Join Meeting”.



7. Once the “one on one” video meeting starts, you are free to talk!
IMPORTANT Make sure no other software is using your camera, otherwise your video option will not work.

